

COMMUNITY BULLETIN BOARD APPLICATION

This Application is for the use of the Town Common Sign only.

* Requests shall be submitted to the Department of Public Works a minimum of two (2) weeks prior to the event.

* Messages will be posted on Mondays and will remain on the Board for one (1) week.

SUBMITTAL DATE: _____

NAME OF ORGANIZATION: _____

NAME OF CONTACT PERSON: _____

PHONE (Home): _____ (Work): _____

REQUESTED POSTED DATE: _____

Write message as it should appear on board
Keep message short and simple

Messages shall include name of the event, the date and time, and the sponsor of the event.

PRAY FOR OUR TROOPS (This will remain until further notice)

Each block represents one letter, number, space, etc.
Do not split a word onto the next line.

The Department of Public Works shall have the authority to reject any posting which it considers inappropriate. The Department of Public Works shall have discretion in determining postings for competing requests from other public or private organizations. Please note that if another posting becomes a priority, then your posting may be eliminated or postponed to another date.

Any questions concerning policy regarding the use of the Community Bulletin Board can be found in the "Policy for Use of Town of Uxbridge Community Bulletin Board" (BOS Policy No. 2008-02) dated 2/25/08.

(DPW Office Use Only) (Revised 4/7/08)

Date Office Received Application: _____

OFFICIAL ACTION:

_____ APPROVED

_____ DISAPPROVED – REASON _____

DATE: _____

SIGNATURE: _____